

# Information Law for Local Government WORKSHOPS 2011

"Fully revised and updated for 2011, including new rulings on Building Act, Privacy Act and web access to council records"

"It is troubling that, 25 years after the OIA came into force, many government agencies have still not recognised – and responded appropriately – to the fact that the legislation requires a programme of training for new staff and refresher training for existing staff from time to time."

Office of the Ombudsman  
Annual Report 2007/2008

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John Edwards

## Dates

- › 15 February Paeroa
- › 22 February, 13 September Auckland
- › 1 March, 27 September Dunedin
- › 4 March New Plymouth
- › 7 March, 4 October Christchurch
- › 23 March, 5 October Wellington
- › Your town – On request
- › Venue to be advised on registration

## Times

- › The workshops will run from 9:00am – 4:30pm

## Description

Practical tips to help all levels in local authorities understand and manage information law responsibilities

## Who should come?

Elected members, officials, lawyers working within, or advising local authorities, anyone holding relevant delegations, or administering public registers

## Selected content

### Local Government Official Information and Meetings Act:

- › **Why** is it there?
- › **Managing** difficult requesters
- › **Managing** the administrative burden
- › **When** is a meeting not a meeting?
- › **Excluding** the public from meetings
- › **Protecting** privacy
- › **Running** local enterprises/enterprise trusts & economic development
- › **Relationship** with other Acts – Building Act, Local Government (Rating) Act, Resource Management Act

### Privacy Act:

- › **Managing** ratepayer information
- › **Public registers** – striking the balance between privacy and availability
- › **Information** about council staff – up for grabs?
- › **Resolving** complaints

### Also incorporating:

- › Local Government (Members' Interests) Act
- › Public Records Act

## Guest speakers

Guest speakers from the Office of the Ombudsman, and the Office of the Privacy Commissioner (where available)

## Cost

Unchanged since 2006

- › **\$550.00 (+ GST)** per person. All participants receive a resource book drawing on material from the Ombudsmen, Privacy Commissioner and the Courts.

## About John Edwards

John is a practicing Barrister and Solicitor and has been working in public law and policy for twenty years. He has been on the staff of the Office of the Ombudsmen, the Privacy Commissioner, the Ministry of Health and the State Services Commission.

As a lawyer he has advised many public and private sector organisations. He has acted as a special adviser to a Parliamentary Select Committee inquiry, and was a member of the Ministerial Review on Whistleblowing. John began running training courses in 1994.

**COUNCILS THAT HAVE ENGAGED TRAINING INHOUSE:**

- > Christchurch City Council
- > Clutha District Council
- > Environment Bay of Plenty
- > Environment Waikato
- > Far North District Council
- > Gisborne District Council
- > Invercargill City Council
- > Manawatu District Council
- > Manukau City Council
- > New Plymouth District Council
- > Otorohanga District Council
- > Selwyn District Council
- > Southland District Council
- > Thames Coromandel District Council
- > Waimate District Council
- > Waimakariri District Council
- > Waitakere City Council
- > Western Bay of Plenty District Council
- > Whakatane District Council

**COUNCILS THAT HAVE SENT EMPLOYEES TO TRAINING:**

- > Auckland City Council
- > Auckland Regional Council
- > Buller District Council
- > Christchurch City Council
- > Dunedin City Council
- > Environment Bay of Plenty
- > Environment Canterbury
- > Environment Southland
- > Environment Waikato
- > Far North District Council
- > Franklin District Council
- > Gore District Council
- > Greater Wellington Regional Council
- > Hamilton City Council
- > Hastings District Council
- > Hauraki District Council
- > Horizons Regional Council
- > Hunua District Council
- > Invercargill City Council
- > Kaipara District Council
- > Kapiti Coast District Council
- > Kawerau District Council
- > Mackenzie District Council
- > Marlborough District Council
- > Masterton District Council
- > Matamata-Piako District Council
- > Nelson City Council
- > New Plymouth District Council
- > North Shore City Council
- > Northland Regional Council
- > Otago Regional Council
- > Otorohanga District Council
- > Palmerson North City Council
- > Papakura District Council
- > Porirua City Council
- > Queenstown Lakes District Council
- > Rodney District Council
- > Rotorua District Council
- > Selwyn District Council
- > South Taranaki District Council
- > South Waikato District Council
- > Stratford District Council
- > Taupo District Council
- > Thames Coromandel District Council
- > Timaru District Council
- > Waikato District Council
- > Waimakariri District Council
- > Waimate District Council
- > Waipa District Council
- > Waitaki District Council
- > Wanganui District Council
- > Wellington City Council
- > West Coast Regional Council
- > Western Bay of Plenty District Council
- > Whakatane District Council
- > Whangarei District Council

**How to book:**

Complete the form below and fax, mail or email your details to:

**John Edwards**  
**PO Box 11-290**  
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**telephone. 04-802 4164**  
**fax. 04-802 4169**  
**email. office@johndwards.co.nz**

or register online at:  
**www.johndwards.co.nz**

Name:.....

Employer: .....

Postal address:.....

Phone:.....

Fax: .....

Email: .....

**Venue:**

- Paeroa            Tuesday 15 February .....
- Auckland        Tuesday 22 February .....     Tuesday 13 September .....
- Dunedin          Tuesday 1 March .....         Tuesday 27 September .....
- New Plymouth   Friday 4 March .....
- Christchurch    Monday 7 March .....         Tuesday 4 October .....
- Wellington       Wednesday 23 March ....        Wednesday 5 October .....

Please list participants names: .....

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**Terms and conditions**

Numbers are limited. Once you have confirmed your intention to attend the specified workshop will receive an invoice and confirmation of your booking. We are unable to give any refunds (unless we cancel) however, you may send someone in your place if you can't make it.